

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on October 23, 2018

Town Center Vision Committee (TCVC) Members present: Pat Jenkins, Bambi Miller, Ben Genes, John Tappan, Cord Blomquist, and Scott Bugbee

Members Absent: None

Others Present: Caren Rossi

1. Chairman Bugbee called the meeting to order at 2:03pm.
2. The TCVC discussed the parking space question posed by Lavalley/Brensinger (LBA) at our last meeting. The Committee presented the conceptual drawing and the question posed by LBA for parking at the town center to Ms. Rossi for her opinion and comments. The front set back on the property was discussed and it was determined that a 25 feet set back would be observed so there would be a buffer between Mast Road and the town center parking area. This would reduce the number of parking spaces in that area. Other items determined were the aisles would 22 feet, stalls would be 10'x 20', handicap van spaces would be 16'x20', the number of handicap spaces in total would be the standard number, and there would be some break-up of any 150' of pavement. This information will be conveyed to LBA so they can continue their work on the project.
3. Ben Genes gave the TCVC an update on the Church land purchase. The Church's mortgage holder is reviewing the sale and should be giving their approval for the sale soon. Mr. Genes estimates that the sale should conclude before Thanksgiving 2018.
4. The TCVC discussed the total project cost topic. Further discussions need to take place with LBA to get a rough cost for the project to make sure we are not using valuable project resources for a project that is too costly. At the next meeting, the TCVC will press LBA for more information regarding this subject.
5. LBA has submitted its first invoice for their services. This invoice was not seen by the TCVC or any of its members before being processed. Scott Bugbee motioned that the TCVC review any and all invoices or billings before payment processing to make sure the charges are in line with the work actually accomplished. Cord Blomquist seconded the motion. The motion passed unanimously. Mr. Bugbee will convey this vote to the town administration.
6. The TCVC discussed where the archival storage should be located. The Committee discussed the various locations including the basement of the new municipal building, public safety complex (current location), and some external building near the new

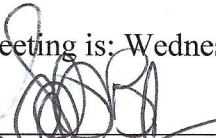
municipal building. John Tappan will explore the cost of these external buildings designed for this purpose to determine if the cost is comparable with the other options.

7. Bambi Miller would like the Committee to explore electric charging stations for Tesla and other electric vehicles. She will research the costs and benefits of having these stations located at the town center.

8. Meeting adjourned at 4:17pm

9. Our next scheduled meeting is: Wednesday, October 31, 2018 at 3:00pm.

Minutes written by:

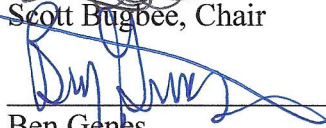


Scott Bugbee, Chair

Minutes accepted by:



Scott Bugbee, Chair




Ben Genes



Pat Jenkins



Bambi Miller



John Tappan



Cord Blomquist